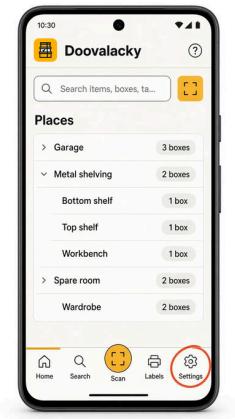
Make a backup of Doovalacky

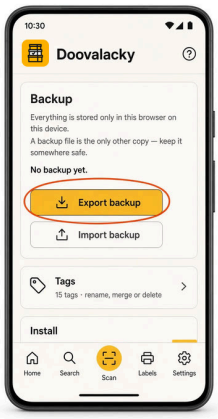
Do this once a week, and after big changes.

`Send it to: your own email address`

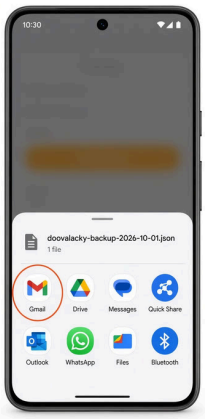
1 Open Doovalacky. Tap **Settings** at the bottom right.



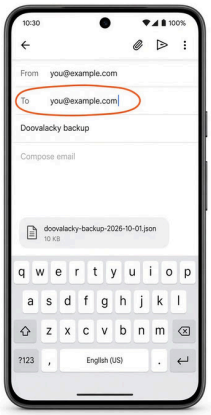
2 Find **Backup**. Tap **Export backup**.



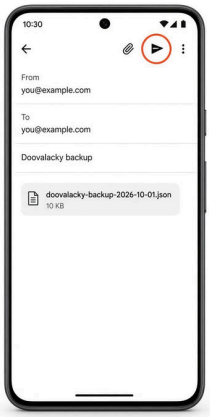
3 Tap **Gmail**, or the app you use for email.



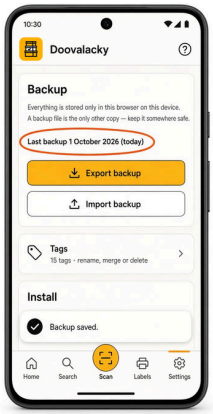
4 Next to **To**, type your own email address.



5 Tap **Send**. It's the arrow at the top.



6 Back in Doovalacky, **Last backup** shows today's date.



iPhone? The share sheet looks different: tap **Mail** or **Gmail**. **Computer?** The file goes to Downloads; attach it to an email.

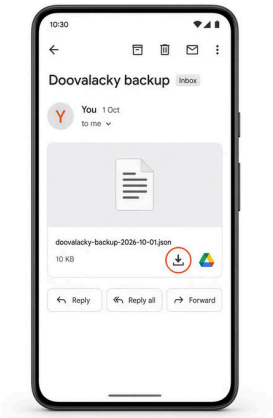
Keep the email. It holds your backup. Loading one back in is on the next page.

Load a backup into Doovalacky

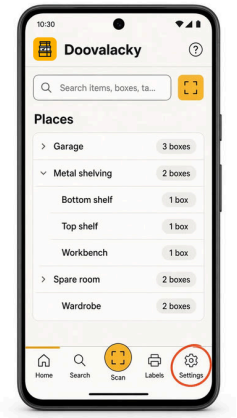
This puts your places, boxes and things back from a backup file.

`The file's name starts with: doovalacky-backup`

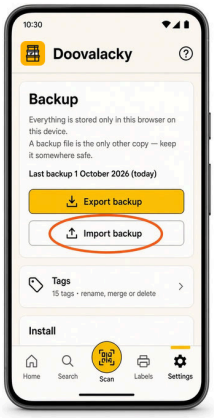
1 Open the email with the backup. Tap the **download arrow** on the file.



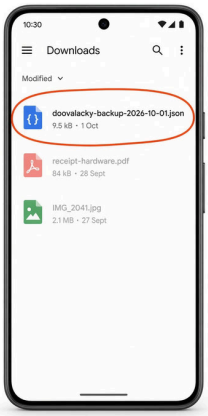
2 Open Doovalacky. Tap **Settings** at the bottom right.



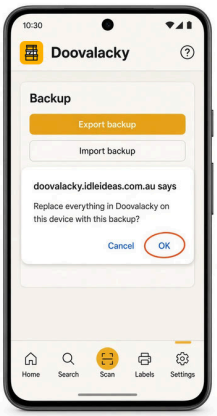
3 Find **Backup**. Tap **Import backup**.



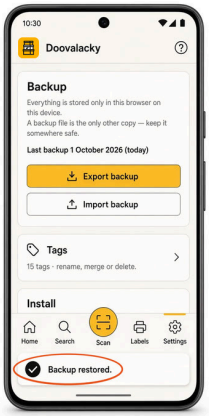
4 Tap the backup file. Its name starts with **doovalacky-backup**.



5 Tap **OK**. This replaces what's in Doovalacky on this phone.



6 Doovalacky says **Backup restored.** Your boxes are back.



Loading a backup **replaces everything** in Doovalacky on this phone with what's in the file.

iPhone? In the email, tap the file, then **Share**, then **Save to Files**. Import backup finds it there.